



Children's Used Clothing and Equipment Sale Rules

Discovery Elementary — Saturday April 6th, 2019

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We will again we will be utilizing the Discovery Elementary building located at 700 7th St S, Waite Park, for our sale location. We need a lot of help on sale day! Please plan on working and having fun! Purchase cards at a meeting for \$2.00 per 100 or contact a Sale Coordinator. If you are planning to work or sell at the sale, please sign up at a meeting or contact a Sale Coordinator. All workers report to the school at 7:00 a.m. If possible, bring spouses or other helping hands with you to aid in a speedy set-up. Children age 11 and older are welcome to help. DO NOT bring articles to sell into the building until the set-up process is complete. We will be using door number 1 (main door) to unload vehicles. We will move all of our vehicles to the side parking lot after unloading in order to provide front door parking for customers.

SALE SCHEDULE:

Friday 6:00-7:30 p.m. Setup

Saturday

7:00-8:30 a.m.	Set-up (nothing accepted for sale after 8:30 a.m.)
8:30 a.m.	Sign in for non-selling members
9:00 a.m.	Paid & grace-period members shop
9:30 a.m.	People selling under paid members shop
10:30 a.m.	All members must be done shopping and checked out
11:00 a.m. - 2:00 p.m.	Public Shopping
2:00 p.m.	Clean-up. All items must be picked up by 2:30pm

In order to make the event a success, we need everyone's participation and cooperation! The club needs the funds to operate. If you can help by working and/or selling, please sign up at a monthly meeting. The rules make it much easier for check out and figuring out profit. Anyone not adhering to the rules will not be able to sell at the next sale. St. Cloud Area MOMs is not responsible for lost, stolen, or damaged items. **ALL SALES ARE FINAL.**

- We allow friends and relatives of PAID members to sell. Use your seller number on their index cards and code them somehow. There will be only one check written for items sold under your seller number. ***All sellers under members MUST work the sale!** This means set up, during the sale, and take down. There is no option to pay a higher percentage if they don't work; it is simply if they sell they must work the entire sale.
- For safety reasons, children of sellers are not allowed unless they are at least 11 years old and are responsible enough to work at the sale.
- Cards: We reserve the right to refuse any items not properly marked.
 - All items must be made using Pre-stamped 3x5 index cards purchased from the club; 100 cards for \$2.00. Please use only Blue cards for boys and Pink cards for girls. Toys and equipment can be either color.
 - All cards must be attached with stick pins with ball type ends. **NO SAFETY PINS.**
 - Two piece outfits should be pinned together, not taped.
 - When selling items as a set, pin together and mark card appropriately.
 - Write on only one side of the index card. Write clearly, and if you make a mistake DO NOT cross out. Please use a new card.
 - If you sell items in plastic bags, please tape or pin the card on the outside of the bag.
 - Use only Quarter increments; (i.e.: .25, .50, .75, 1.25, etc...), with nothing priced under .25.
- We will accept all children's clothing in **GOOD CONDITION** of any season, as well as bikes, toys, baby equipment, maternity clothes or anything related to children. We will no longer be allowing stuffed animals to be sold at the sale, with the exception of musical, talking or animated characters. We will also no longer be allowing cribs to be sold at the sale due to safety issues. **Car seats that have manufacture dates within five years will be allowed to be sold with disclaimer at the sale.**
- Items that are stained, torn, or in general disrepair will be pulled from the floor and seller will be fined \$1.00 up to a total of \$10.00. This will be taken off of your check after the club fees (15%) have been assessed.
- No new commercial items can be sold except by club for fundraising.
- No new "made for profit" items can be sold.
- We will provide t-shirts for all sellers to wear during the sale, so we can be more easily identified.
- If possible, checks will be available at our next monthly meeting; otherwise they will be mailed out. Cards from sold items will be available at the next meeting; after that they will be discarded. Cards left over one month from sale will be discarded. No exceptions.
- People working at the sale from 7:00 a.m. to end (we will be signing in and out) will have 15% of their profit go towards the club. If you work, but come late or leave early, 20% will go to the club. If you do not work at all, 50% will go to the club. If you have items left after the pick-up time of 2:30, 50% will go to the club. Those members who work from 7:00 a.m. - end, but do not sell, will receive \$10 towards convention or yearly dues.
- ALL UNSOLD ITEMS MUST BE PICKED UP BY 2:30 P.M. (see #10)**
- 7:00 a.m.—8:45 a.m. is set-up time. Nothing will be accepted on the sale floor after 8:30 a.m. **You are responsible to set out your own sale items.**
- Only **PAID** members, grace period members and their immediate family will be allowed into the sale at 9:00 a.m. Immediate family is defined as anyone who lives in your household. Families are expected to shop together. Expectant MOM members AND any MOM member with children under the age of 1 may bring a helper of their choice with them to assist them with shopping. This means if you are pregnant with multiples or a singleton or if you have multiples or a singleton under the age of 1. The helper must stay with the MOM; no running off to shop in different directions.
- Members are expected to pay their dues prior to the sale date. Renewing members who wish to pay at the sale will be assessed an additional \$5 fee.**
- Treasurer will be available to accept renewal membership dues until 8:45 a.m. If you do not pay by that time you will not be able to shop at 9 a.m.; those renewals can pay at 10:30 and shop with the public at 11 a.m. People selling under **PAID** members can start shopping at 9:30 a.m.
- Payments by check policy: A collection agency has been hired to handle any bad checks we receive. The service is free if we post notices indicating a \$30.00 returned check fee and submit returned checks within 30 days. Cashiers at sale must request ID and phone number on checks over \$100.00, and checks are limited to MN checks only.
- Exception Policy: Exceptions to the rules will be granted by a committee of two people appointed by the executive committee. Their decisions will be final and it is expected that their decisions will be supported by the general membership. The executive committee will have the authority to appoint new parties to this committee each sale, or keep the same two if they choose.
- All names of paid members who work the Sale will be put in a drawing, and the three selected will help bring all sales equipment (tables, racks, etc.) back to storage after the sale is finished on Saturday and all merchandise is removed from Discovery. It is up to the MOM whether or not they want to require any sellers under them to help or not. If a MOM is chosen and cannot stay after to help, she must find someone else to take her place. If a MOM's name is drawn to help, her name will not go in the hat for subsequent sales until all other selling members have been drawn. MOMs who volunteer to help load the equipment at the storage unit Friday evening will be exempt from the drawing for Saturday's equipment return.

MOMs Sale Quick-Tips

Information for sellers/workers:

- All sellers and those selling under them must stay until the end of the sale clean-up
- If you are sponsoring “sellers under you” AKA “seller-under” you are responsible for their behavior and adherence to all sale rules
- The spirit of the sale is to allow members and those they choose to sponsor as “sellers under them” to sell items that they have used and no longer need. It is not intended to be a place to re-sell items that were purchased at garage sales for a profit.
- All workers will be provided a club shirt to wear. They are a little thin so wear a shirt that you can wear underneath. At the end of the day, remove your name tag and return your dirty shirt to the shirt bin.
- Keep your items in your vehicle until instructed to bring them in
- No pre-selling of items that are brought to the sale. Once an item is in the building all members have a fair chance at purchasing the item.
- All people who signed up to work will have a job assigned to them.
- Members (red) shop at 9am, non-members (blue) shop at 9:30am.
- Sell at your own risk.
- Floor workers and everyone must be observant to deter theft.
- Items must be clean and have all working parts.
- Stained or damaged items are not welcome at the sale and if discovered will be removed from the selling floor. ***Seller will be assessed \$1.00 fine per pulled item up to \$10.00 total. More than \$10.00 worth of pulled items, coordinator(s) will talk to seller(s) individually and privately.***
- Items with no tags will be priced at the register if the tag cannot be located.
- Loose tags will be turned in and we will attempt to match them to items priced at the register.
- If you need to change a price use a new tag.
- Do not start picking up unsold items until 2:00pm or the last customer is done shopping.
- The club will be providing concessions--feel free to take a break and purchase food as you wish.
- If you have all of your items set out, please help others set their stuff out!
- Items for sale must be in the building by 8:30am.
- No marking/tagging items on the floor.
- All empty tubs and boxes must be off the floor before 9am. Items you purchase need to be off the selling floor before 11am.
- There will no longer be ANY negotiations-if someone asks if we will take a lower price-NO. Items are sold as-is and at the price given. If they don't want to pay that much, they do not need to purchase it! It simply takes too much time to track down individual sellers and negotiate prices.
- Feel free to take bags of hangers and pins at the end of the sale to be used to prepare your items for the next sale.
- Sale tags will be available for sale at the end of the sale.
- Those whose names are drawn to go to the storage unit after the sale will not have to do that job again until everyone has had a turn.

Information for paid members and grace period members shopping:

- Families or those with helpers must stay together.
- Items in hold area mean you are buying them (not just thinking about it).
- All items in the hold area must be picked up by 10:30.
- Item too big to move easily just take the tag off—no tag means sold (member shopping time only).
- You may take your own tags off of items while standing in the checkout line (member shopping time only).
- Must be checked out and have items brought to your vehicle before 11am.
- Keep hangers and pins from your purchased items if you would like them.

Sell some stuff, buy some stuff, HAVE FUN, and MAKE SOME \$ FOR YOURSELF AND OUR NON-PROFIT CLUB!!